GREATER CABOOLTURE CHAMBER OF COMMERCE

AGM AGENDA

Future Forward: Technology Showcase & Our 4th Birthday AGM

Date	Wednesday 23 September 2026
Time	5:30pm – 7:30pm
Venue	Nova Ford, 1 Spitfire Court, Caboolture
Catering	Annie Lane
Officiating	Mark Ryan MP will officiate the handover of the Presidency and the Election of the 2026/27 Committee

EVENING RUN SHEET

Networking, showcase and catering ahead of the formal AGM business.

Time	Activity
5:30pm	Arrival and networking
5:30pm	Robots on display and play — UniSC Moreton Bay
5:30pm	Catering served, with non-alcoholic beverages, courtesy of Annie Lane
6:15pm	Official Welcome
6:30pm	Tour and talk with Nova Ford — The Future of Electric Vehicles
6:45pm	Robotics in Action — talk by Ian Sinclair, UniSC Moreton Bay
7:00pm	**AGM FORMALLY COMMENCES — see agenda below**
7:30pm	**AGM ENDS**

FORMAL AGM AGENDA (7:00pm – 7:30pm)

Time	Item	Who	Business
7:00pm	**1**	Nick Steiner President	WELCOME & OPEN MEETING • Mobile phones to silent • Acknowledgement of Country • Thank sponsors & supporters: Nova Ford, UniSC Moreton Bay, Annie Lane • Acknowledge distinguished guests, incl. Mark Ryan MP • Declare AGM open • Confirm quorum (ten (10) members – Clause 19.5) • Apologies • Outline the agenda
7:03pm	**2**	Nick Steiner	CONFIRMATION OF MINUTES OF 2025 AGM Motion: That the Minutes of the 2025 AGM be accepted as true and correct. Moved: _______________ Seconded: _______________
7:05pm	**3**	Nick Steiner	PRESIDENT'S ANNUAL REPORT Motion: That the President's Annual Report be accepted. Moved: _______________ Seconded: _______________

Time	Item	Who	Business
7:07pm	**4**	Andrea Goncalves Treasurer	FINANCIAL STATEMENT & AUDITOR'S REPORT • Receive the statement of income and expenditure, assets and liabilities for FY2025/26 (Clause 19.6(a)) • Receive the Auditor's report, if an audit was conducted (Clause 19.6(b)) Motion: That the Financial Statement (audited / unaudited) be accepted (Clause 19.6(c)). Moved: ________________ Seconded: ________________
7:10pm	**5**	Nick Steiner	APPOINTMENT OF AUDITOR Required business under Clause 19.6(e) of the Constitution. Motion: That ___________________of _____________________ be appointed as Auditor for FY2026/27. Moved: ________________ Seconded: ________________
7:12pm	**6**	Nick Steiner	HANDOVER TO OFFICIATE Invite Mark Ryan MP to officiate the Election of the 2026/27 Committee.
7:13pm	**7**	Mark Ryan MP Convener	ELECTION OF 2026/27 COMMITTEE • Thank the 2025/26 Committee for their service to GCCC and the Greater Caboolture business community • Declare all positions vacant • Call for nominations (President, Vice President 1, Vice President 2, Secretary, Treasurer, up to 6 other Committee members — Clause 14.1) • Where a position is uncontested, nomination accepted without vote; where insufficient nominations were received in advance, nominations may be taken from the floor (Clause 14.3(e)) • Where a position is contested, conduct vote by show of hands / ballot • If the Secretary position is not filled, it falls to the President (Clause 14.3(f)) • Declare the 2026/27 Committee elected
7:23pm	**8**	Incoming President	INCOMING PRESIDENT'S ADDRESS Brief remarks from the newly elected President.
7:26pm	**9**	Nick Steiner / Mark Ryan MP	GENERAL BUSINESS & OFFICIAL CLOSE OF AGM • Any other general business • Declare the AGM formally closed
7:30pm			**AGM ENDS**

OUTGOING 2025/26 COMMITTEE (to be thanked)

President	Nick Steiner
Vice President 1	Paul Garcia
Vice President 2	Trish Springsteen
Treasurer	Andrea Goncalves
Committee	Candice Kiss
Committee	Lauren Leach

Committee	Steve Wicks
Committee	David Burrus
Committee	Chris Burrus

NOMINATIONS FOR 2026/27 COMMITTEE

All current Committee members have nominated to return. Remaining lines are for any additional nominations received (from the floor or in advance). Per Clause 14.1, the Committee comprises a President, 1–2 Vice Presidents, a Secretary, a Treasurer, and up to six (6) other Committee members.

President	Nick Steiner
Vice President 1	Paul Garcia
Vice President 2	Trish Springsteen
Secretary	
Treasurer	Andrea Goncalves
Committee	Candice Kiss
Committee	Lauren Leach
Committee	Steve Wicks
Committee	David Burrus
Committee	Chris Burrus
Committee	

Secretary remains open, per last year — if not filled, this falls to the President (Clause 14.3(f)). One Committee line is left open for any new nomination.

COMPLIANCE NOTES

Nominations (Clause 14.3): written nominations, signed by the candidate, proposer and seconder, are due with the Secretary at least 14 days before the AGM (by 9 September 2026). The candidate list must be posted — physically or digitally — at least 7 days before the AGM (by 16 September 2026). Where insufficient nominations are received in advance, nominations may be taken from the floor for any under-subscribed position.

Quorum (Clause 19.5): ten (10) Members. If quorum is not present twenty minutes past the meeting time, the President may adjourn or cancel per Clause 19.5.

Proxies (Clause 19.11): only current financial Members may vote, in person or by proxy; a proxy must also be a current financial Member and the signed proxy instrument deposited with the Secretary before the meeting commences.